ANNEX V

Request for payment for grant contract for external aid

Date of the request for payment [.....]

For the attention of
[Contracting Authority][1]

Reference number of the grant Contract: ...

Title of the grant Contract: ...

Name and address of the Beneficiary: ...

Request for payment number: ...

Period covered by the request for payment: ...

Dear Sir/Madam,

I hereby request payment of the advance/intermediary payment/balance[2] under the contract mentioned above.

The amount requested is [as indicated in Article 4.2 of the Special Conditions of the Contract/the following: ...][3]

Please find attached the following supporting documents:
- signed contract (for the payment of the advance)
- financial security if the advance is equal to or above EUR 1 million
- technical and financial intermediate report (for intermediate payment)
- final implementation report (for final payment)[4]

The payment should be made to the following bank account:...[5]

Yours faithfully,

[signature]

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[1] Please do not forget to address a copy of this letter to the Commission delegation mentioned in Article 5.1 of the Special Conditions of the Contract.

[2] Delete the two options which do not apply.

[3] Delete the option which does not apply.

[4] Delete the items which do not apply.

[5] Indicate the account number shown on the identification form annexed to the Contract. In the event of change of bank account, please complete and attach a new identification form as per attached model.

N.B.: Intermediate and final payments are subject to the approval of the corresponding report (see Article 15(1) of the General Conditions of Contract)